Collaboration Needs Assessment

Written by Administrator Wednesday, 28 April 2010 14:43 -

USOLVE Expert Team Analyzes your Level of Collaboration

Put your intuition to paper. You know that your team can be much more efficient, save time and money – focus on your core business, rather than chasing for information, documents and IP in people's heads or re-inventing the wheel. The Collaboration Needs Analysis is the way forward. This analysis is led by senior Collaboration and KM experts from USOLVE. The team inquires and works with your management, key stakeholders &

experts to understand the existing collaboration work practices in your company.

Using C4B (Collaboration for Balance) Model

We use the C4B Model (picture!) and investigate your level of leveraging people and systems. We establish where collaboration exists, is lacking or needs further optimization or streamlining of operations including aspects of people, process, tools & culture. Our techniques minimize the time required by busy employees. Using survey, powerful focus groups, short, 15-minute interviews and proprietary tools that bring buy-in, locate champions and involve all levels of the organization from Day 1.

Situation Collaboration Report

The outcome is a report describing your company's level of collaboration and suggestions for areas where YOU could choose to focus and implement a more robust collaboration strategy. The report includes itemized collaboration activities that your company would like to introduce or enhance by department or project. This allows you to make a quicker and more informative decision about how to move forward. Examples of project or

department collaboration activities that may appear in the report are: setting up specific virtual teams (e-collaboration), management skills training, enabling information sharing across the enterprise, perform a deeper investigation into design process and determine how collaboration can be further incorporated, integrating communication and collaboration to quickly share information anytime, anywhere – across the enterprise, enabling synchronous project management with multiple locations and time zones, increasing system usage of existing knowledge systems – capitalization of what already have, fostering champions & skilled leadership in a distributed organizational network for continuous care and feedback.

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Our Approach:

We believe that long term success is achieved by embedding collaborative capabilities into the organization. USOLVE works with you to achieve this by first identifying what are the key areas you would like concentrate on. We propose a step by step process that allows you to continue working whilst implementing and embedding collaboration into your organization. We believe in small successes that speak for themselves with viral growth from the grassroots. For example if the sales department has successfully rolled out a collaboration project, the relevant ROI metrics could be used to make a case for another department, like marketing – generating the anticipation for me-too and desire for more from both Management and Employee.

Benefits of this Needs Assessment Offering

Quick – you have a clear picture of your level of collaboration in 10-20 hours Cross Company – you get a cross enterprise view of what exists, doesn't and way forward Cost and Time Saving – since the analysis is quick, this enables you to decide how to proceed without undergoing a lengthy analysis, thereby saving in both time and cost Proactive allowing Short and Long Term Planning – you can plan ahead as to where you would like to budget for your improved and enhanced collaboration strategy Feedback on Organizational Culture – the report leads to receiving employee feedback Motivational – employees are proud to be part of the process of a forward looking company